

Minutes of Meeting
Board of Estimate and Apportionment

The Board of Estimate and Apportionment met in the Common Council Chambers on November 15, 2023 at 4:00 PM.

Members

Mayor DeStefano
President Rodrigues
Ald. Masi

Others Present

L. Liz R. Bertholf
M. Feely J. Kleiner
R. McCormack

1. A public hearing will be held at 4pm regarding the 2024 General, Water and Sewer Fund Budget Proposal.

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues the above action was approved.

AYES	NAYS
3	0

- 2 Attached please find the contract with Orange County for the 2023-2024 STOP-DWI High Visibility Engagement (formerly crackdown campaign) enforcement period of November 1, 2023 through September 30, 2024. The total amount of the award is \$4,000. Chief Ewanciw is requesting from the Board of Estimate to accept the award and authorize the Mayor to sign the agreement.

Also requesting to authorize the Treasurer to add the funding to the STOP DWI Crackdown Budget line A.3126.103.

Also requesting to authorize the Treasurer to add the funding to the STOP DWI Crackdown Budget line A.3126.103.

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
3	0

- 3 The City entered into an Inter-Municipal Agreement with the County of Orange and approved by the Common Council in March 2023, for STOP DWI funding for the contract dates of November 11, 2023 through January 1, 2024.

The Police Department received notice that the third enforcement period funding has been awarded in the amount of \$7,927, therefore Chief Ewanciw is requesting to accept the funds to be deposited into revenue line A.3333. These funds will be expensed from A.3141.103 through Stop DWI overtime entries.

Upon a motion duly made by President Rodrigues and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
3	0

4. The Recreation & Parks Department was given a donation in the amount \$349 from the Kiwanis Club of Middletown. Requesting to accept this donation and authorize the Treasurer to deposit the donation into revenue budget line A.2705.00 Gifts & Donations. This donation was given to pay for the Red Oak tree planted at Thrall Park to celebrate the 100th Anniversary of the Kiwanis Club.

Upon a motion duly made by Chairman Masi and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
3	0

5. The Recreation & Parks Department is requesting authorization for the Treasurer to transfer \$13,233.58 from account Special Programs - Personal Services to General Recreation – Office Expense. This is to cover the new CivicRec Portal that will replace our previous BAS registration portal.

FROM	AMOUNT	TO
A.7321.100	\$13,233.58	A.7020.480
Special Programs -Personal Services		General Recreation – Office Expense

Also requesting authorization for the Mayor to sign the contracts associated with CivicRec in 2023 for the statement of work.

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
3	0

6. Leonora Liz is requesting from the Board of Estimate to approve and submit an itemized statement in writing of the estimated revenue and expenditures of the General City Government, the Water Department and the Sewer Department other than amounts to be raised by taxation for County purposes, for fiscal year January 1, 2024 through December 31, 2024. Therefore, seeking from the common council to approve and adopt the 2024 Annual Budget as following:

Description:	General Fund	Water Fund	Sewer Fund
Revenue	\$24,414,278	\$7,676,370	\$6,267,811
Expense	\$47,554,394	\$7,676,370	\$6,267,811

Appropriation:47,554,394
 Estimated Revenue: 24,414,278
 Tax Levy – General City Purpose: \$23,140,116

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

7. Leonora Liz is requesting the authorization for the following transfers to cover the cost of City Paving for West Main Lot, Library Lot and Lot 11 (Court St Lot) and 22 North Street Lot) totaling \$216,138.84

FROM	AMOUNT	TO
A.1620.455 Paving & Drainage	\$4,000	H.0751.453 Paving of City Streets
A.5110.453 Paving & Drainage	\$5,000	H.0751.453 Paving of City Streets

Additionally, requesting the use of additional ARPA funding in the amount of \$146,338.12.

FROM	AMOUNT	TO
A.4785 ARPA	\$146,338.12	H.0751.453 Paving of City Streets

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

8. Julisa Sierra is requesting from the Board of Estimate to approve the amended/ extended Golden area Senior Transportation agreement with Orange County, and authorization for the Mayor to sign it. The total increased cost of the program is \$171,353.50 and Orange County increased contribution is \$48,835.50.

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
3	0

9. Marianne Feely is requesting from the Board of Estimate the approval to renew the Nearmap contract and authorization for the Mayor to sign it. Nearmap is a mapping company that captures aerial imagery twice a year for the City.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

10. Lawn Maintenance Adjustment – 32 Linden Ave- Tabled to be reviewed.

Motion to adjourn @ 4:28 PM

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES
3

NAYS
0

Respectfully submitted,

Leonora Liz
Secretary