

**Minutes of Meeting
Board of Estimate and Apportionment**

The Board of Estimate and Apportionment met in the Common Council Chambers on August 30, 2023 at 4:30 PM.

Members

Mayor DeStefano
President Rodrigues
Ald. Masi(A)

Others Present

L. Liz K. Witt
J. Sierra J. Kleiner
R. McCormack J. Tawil

1. The Police Department received a \$250.00 donation from the Kiwanis Club of Middletown and a \$250.00 donation from the Middletown Teachers Association supporting our Neighborhood Watch and community events aimed at doing so.

Chief Ewanciw is requesting from the Board of Estimate permission to accept this donation into the Police Donation budget line A.2705.06

Furthermore, requesting to authorize the Treasurer to increase the A.3120.501 Community line on the police budget by the same amount.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

2. Requesting from the Board of Estimate to accept the proposal with Lewis Signs Co. for a total of \$23,972.50 for a Football Scoreboard at Wolslayer Field and authorize the Mayor to sign it. Funding from this project will come from the following:

FROM	AMOUNT	TO
Debt Service Fund Balance	\$23,972.50	H.7110.213

Upon a motion duly made by President Rodrigues and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
2	0

3. Corp Counsel is requesting from the Board of Estimate to authorize the Treasurer to transfer the following within the 2023 budget lines:

From	Amount	To
A.1900.991 Appraisals	\$1,000.00	A.8010.900 ZBA General Expense

A.1900.991
Appraisals

\$1,000.00

A.8020.900
Planning Board General Expense

This transfer is to replenish A.8010.900 and A.8020.900 lines in order to pay unpaid invoices.

Upon a motion duly made by President Rodrigues and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
2	0

4. Jacob Tawil is respectfully requesting from the Board of Estimate the approval to obtain property from Bell Flavors and Fragrances that is adjacent to Academy Avenue and East Main Street sidewalk in order to facilitate a better intersection design at Academy Avenue that complies with ADA requirements.

Bell Flavors has graciously agreed to give the property to the City at no cost. The City will be responsible for all fees associated with the legal and survey work required for this taking.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

5. Jacob Tawil is requesting a transfer from the General Fund Balance to DPW Contractual Services to cover the cost of appraisal reports for the following:

1-Heritage Rail Trail Extension project-11 Harding Street, Middletown, NY-\$6,000

2-Middletown and New Jersey Railroad LLC Parcel-SS East Main Street, Middletown, NY \$3,500

This work was approved by the Mayor and the Commissioner of Public Works due to:

1-AE Morse has a sale pending for entire property and required appraiser ASAP

2-Potential grant may be available to purchase the Train Station/office building property.

FROM	AMOUNT	TO
General Fund Balance	\$9,500.00	A.1490.400 Contractual Services

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

6. Enclosed is the price quote for Rotolo/Eaton to replace the PLC in the Eaton gear switch at the Wastewater Treatment Plant.

Motion to move the above slate from item #6.

Jacob Tawil is requesting to authorize the Treasurer to transfer from the General Fund Balance to DPW Contractual Services for consulting work regarding 146 North Street Façade project and follow up communication with DOJ.

FROM	AMOUNT	TO
General Fund Balance	\$5,000.00	A.1490.400 Contractual Services

Amendment agenda to table

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

7. Jacob Tawil is requesting the approval of the Rotolo proposal in the amount of \$42,120.10 for the ELC2 CPU upgrade and \$10,787.15 for the source selector switch. These pieces are essential to make sure the emergency generator starts automatically upon commercial power failure. Therefore, also requesting the following transfers within the Sewer Budget:

FROM	AMOUNT	TO
G.8110.200 Personal Services	\$51,907.25	G.8130.400 WWTP Contractual Services

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

8. * ***This Resolution was tabled on 8/10/2023 and modified.*** Julisa Sierra is requesting the approval to authorize the Treasurer to make the following transfer and adjustments within the Senior Trips lines for expenses of charter and venues as follows:

Increase Revenue line A.2351 Senior Trips \$15,000
Increase Expense Line A.6772.467 Senior Citizens program \$15,000

Transfer

<u>From Account line</u>	<u>to account line</u>	<u>Transfer Amount</u>
General Fund Balance	A.6772.467	\$17,500 Senior Citizen Programs

Total funds needed to cover the cost of the remaining Senior Trips for 2023 \$32,500

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

9. Leonora Liz is requesting from the Board of Estimate the approval of the Capital Marketing Advisor agreement to serve as the City's Financial Advisors and the authorization for the mayor to sign the agreement.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

10. lawn/Mowing adjustments: **76 Walkill Avenue-** Waive Fee

Upon a motion duly made by President Rodrigues and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
2	0

~~135-137 North St-~~

37 North Street-

370 North Street-

Denied by lack of motion

Denied of lack of motion.

Motion to adjourn @ 4:56 PM

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

Respectfully submitted,

Leonora Liz
Secretary