

Minutes of Meeting Board of Estimate and Apportionment

The Board of Estimate and Apportionment met in the Common Council Chambers on July 13, 2023 at 4:08 PM.

Members

Mayor DeStefano
President Rodrigues(Absent)
Ald. Masi

Others Present

L. Liz M. Feely
J. Tawil J. Kleiner
R. McCormack Chief Ewanciw

1. The Bid opening for the Two Water Tanks Project will be closed at 4pm on July 12,2023.

Bid: Referred all bids to Commissioner of Public works for further review and recommendation to the Common Council @ 4:12 PM.

2. Chief Ewanciw is requesting to raise the limit of the department issued credit card from \$6,000 to 10,000. It has become an issue in past years, especially during the summer months, to sustain a continuous payment flow with the Youth Leadership Academies, JPA, and department trainings running simultaneously. The credit card is being utilized to make meal payments for these programs after business hours each day (once the kids decided what they want to eat that evening), and to book hotel stays for training.

Additionally, it often creates credit limit barriers creating a need for department personnel to utilize their personal cards for reimbursements. All purchases that are made on the credit card are requested, documented and approved by the Chief prior to the charge. All vendors are updated with the Finance Department.

Additionally, the Treasurer is requesting an amendment to the current Credit Card Policy to reflect the limit increase for the Police Department.

Upon a motion duly made by Chairman Masi and seconded by Mayor DeStefano, the above action was approved.

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- 3 The City entered into an Inter-Municipal Agreement with the County of Orange and approved by the Common Council in March 2023, for STOP DWI funding for the contract dates of November 11, 2023 through January 1, 2024.

A second enforcement period funding has been awarded in the amount of \$6,927, therefore Chief

Ewanciw is requesting to accept the funds to be deposited into revenue line A.3333.

These funds will be expensed from A.3141.103 through Stop DWI overtime entries.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

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4. The Police Department is in receipt of a \$250.00 donation from the Middletown Professional Firefighters Association for the purpose of supporting our National Night Out on June.

Chief Ewanciw is requesting permission to accept this donation into the Police Donation budget line A.2705.06.

Furthermore, requesting to authorize the Treasurer to increase the A.3120.501 Community line of our police budget by the same amount.

Upon a motion duly made by Chairman Masi and seconded by Mayor DeStefano, the above action was approved.

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- 5 The City of Middletown Police Department has been approved for a grant in the amount of \$100,000 from the New York State Department of Criminal Justice Services under the G.I.V.E 2023-2024 (Gun Involved Violence Elimination) grant for the period of July 1, 2023 through June 30, 2024.

Chief Ewanciw is requesting that the City of Middletown authorize acceptance of this grant and to authorize the Treasurer to add it to our established G.I.V.E grant budget line A. 3127.103.

This project would be paid in full through the New York State GIVE grant administered by the New York State Department of Criminal Justice Services. This funding will be used for Gun Involved Violence Elimination initiatives.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

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6. Jacob Tawil is requesting a transfer from WTP F.8830.458, Chemicals, to WTP F.8330.200, Other Equipment, to purchase a Fluoride Analyzer that is 14 years old and is no longer functioning properly.

FROM	AMOUNT	TO
F.8330.458	\$15,000.00	F.8330.200
Chemicals		Other Equipment

Upon a motion duly made by Chairman Mas and seconded by Mayor DeStefanoi, the above action was approved.

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7. Jacob Tawil is requesting to approve the attached proposal from Rotolo to do work at the Middletown WTP facility.

Tabled.

8. Jacob Tawil is requesting the approval of the attached proposal regarding engaging the architect Joe Fucci to prepare plans, specs and contract bid documents for Wolslayer Field lights.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

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9. Marianne Feely is requesting the approval to authorize the Treasurer for a budget transfer of \$3,000 from Contractual Services to Office Expense. Due to new exemption legislation, the office has incurred unanticipated expenses.

FROM	AMOUNT	TO
A.1355.400	\$3,000	A.1355.480
Assessor Contractual Services		Assessor Office Expense

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

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10. Marianne Feely is requesting the approval to use the City credit card to be utilized for conferences and other purchases at a set limit of \$2,000.

Additionally, the Treasurer is requesting an amendment to the current Credit Card Police to reflect the authorization of the Assessor to utilize a city credit card at a set limit of \$2,000.

Upon a motion duly made by Chairman Masi and seconded by Mayor DeStefano the above action was approved.

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11. Leonora Liz is requesting the approval of the amended Cash Management Agreement with TD Bank authorization for the mayor to sign it. The amendment is needed in order to add protective services against fraud in our existing accounts with TD Bank.

Upon a motion duly made by Chairman Masi and seconded by Mayor DeStefano the above action was approved.

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12. Leonora Liz is requesting the approval of the 2023-2024 Capital Expense Plan:

City of Middletown			
<u>2023 - 2024 Capital Expense Plan</u>			
Dept	Request	Amount	Subtotal
<u>Police Department</u>			
	Replacement of Police Canine	12,000	
	4 Marked Ford Police Interceptor Utility Vehicle	\$ 310,600	
	2 Unmarked Ford Police Interceptor Utility Vehic	\$ 109,400	
	1 Unmarked Chevrolet Tahoe Patrol Vehicle	\$ 58,200	
	Supervisor Desk Police Dispatch Radio Console	\$ 85,000	
	Faro Focus Scene Scanner	\$ 75,000	
	Replacement of Heating and Cooling System	\$ 195,000	
			\$ 845,200
<u>Fire Department</u>			
	Mini Split System -Central Firehouse	\$ 14,000	
	Split A/C System	\$ 30,000	
	COMPUTER REPLACEMENT	\$ 5,000	
	ROOF & CEILING SIMULATOR	\$ 15,000	
	FIRE EXTINGUISHER TRAINING SIMULATOR	\$ 10,000	
			\$ 74,000
<u>Parks and Recreation</u>			
	Dodge Heavy Duty 3500 - Pick Up Truck Replacing	\$ 61,000	
	Kubota Back Hose	\$ 75,000	
	Workman Field Groomer - Ball Cart	\$ 32,000	
	Sprout Street Pool Playground Equipment (metal	\$ 70,000	
	24 Bench Replacement/ Installation in Parks	\$ 24,000	
	Gym Boiler Replacement	\$ 75,120	
	War Memorial Pool House Flooring	\$ 40,000	
	Chevrolet 5500 Medium Duty Spreader Dump Sn	\$ 127,380	
	4 Bleachers (1 for Wolslayer Field & 3 for Watts F	\$ 40,000	
	Stand-Up Blower	\$ 12,500	
	Hand Ball Court	\$ 20,000	
	Maple Hill Pool Splash Pad	\$ 500,000	
			\$ 1,077,000

DPW			
	STP		
	Septage Receiving Unit	\$36,895	
			\$ 36,894.92
	WTP		
	Pontoon Boat	\$ 43,900.00	
			\$ 43,900.00
	Sanitation		
	2023 Caterpillar Load	\$350,000.00	
	Trucks (2023 Dodge Ram 3500) + Plow (2005),	\$ 126,326.90	
	2023 International Garbage truck	\$ 288,989.27	
	Sanitation Storage Garage Doors (10 Doors)	\$ 54,820.00	
	Sanitation Dept Roof	\$ 155,913.00	
			\$976,049.17
	Street		
	2024 Ram Truck Utility Body	\$ 79,318.35	
	2024 International	\$ 329,648.76	
	2024 Internaional Dump Truck	\$ 329,648.76	
	2024 internatinal Dump Truck	\$ 329,648.76	
	2023 chevy 4500 Box Truck	\$ 93,075.35	
	Elgin Pelican Sweeper	\$ 306,792.13	
	Doosan Compressor	\$ 31,342.10	
	Milling Head for Skid Steer	\$ 26,428.27	
	Salt Barn Roof & Siding	\$ 103,913.00	
	Street Dept Roof	\$ 291,913.00	
			\$ 1,921,728.48
	Water		
	Backhoe Loader	\$ 155,693.50	
	Truck (2022 Ford F-250)	\$ 59,892.59	
	Slope Mower for Dams	\$ 59,511.00	
	Dump Truck Body	\$ 29,450.00	
	Mulching Head for Excavator	\$ 25,500.00	
			\$ 330,047.09
	General		
	Traffic Operations	\$3,000,000	
			\$3,000,000
	Water/Sewer		
	Kinch Dam Upgrade- Colonnelli Brothers	1,705,000.00	
	Shawagunk Dam Upgrade- A. Servidone	1,900,000.00	
			3,605,000.00
	Other		
	Sewer Additional Screwumps	600,000.00	
	General Infill Project	970,000.00	
	General Asbestos	150,000.00	
	General Wolslayer Field	167,803.00	
			1,887,803.00
	Grand Total		\$8,492,803
			\$13,797,622.35

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

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13. Leonora Liz is requesting the approval of the attached Bond Resolutions for 2023-2024 Capital Expenditure Plan:

Bond Resolution for Infill Project amount \$970,000

Bond Resolution for City Dam Projects \$3,605,000

Bond Resolution for various City-wide capital improvements \$8,625,734.75

Total: \$13,200,734.75

_____ Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

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14. Water/Sewer Adjustment: 15 Brick Pond Rd. – Reduced 10-gal period.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

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15. Snow Removal Adjustment: 39-47 Railroad Ave - Tabled

Motion to adjourn @ 4:27 PM

Upon a motion duly made by Chairman Masi and seconded by President Mayor DeStefano, the above action was approved.

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Respectfully submitted,

Leonora Liz
Secretary