

**Minutes of Meeting  
Board of Estimate and Apportionment**

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The Board of Estimate and Apportionment met in the Common Council Chambers on March 16, 2023 at 4:00 PM.

Members

Mayor DeStefano  
President Rodrigues  
Ald. Masi

Others Present

L. Liz                      R. Bertholf  
J. Tawil  
Ald. Kliener  
Chief Ewanciw

1. Julisa Sierra is requesting from the Board of Estimate to approve the amended contract for Senior Transportation and authorize the mayor to sign the agreement, contract expires December 2023.

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
3	0

2. The City of Middletown Police Department has been awarded \$57,500 and \$17,500 in two separate grants from Division of Criminal Justice Services. The funding for these grants will be used for operating expenses, contractual services, travel, equipment, property rental and or ownership costs, utilities, and or other operating expense to support the services and expenses of the City of Middletown Police Department.

Chief Ewanciw is requesting from the Board of Estimate to accept this funding, and for this combined \$75,000 to be placed in a separate budget expense line.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

3. The Recreation & Parks Department is seeking authorization to accept the donation of a Free Little Library. The library is being donated by Minisink Valley Rotary Club. The library is already constructed and adult books have also been donated along with it. Our Parks Department will have to install a mount and then set it into the ground. We would like to install it near the dog park and gear the book selection towards adult books.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
3	0

4. Jacob Tawil is respectfully requesting from Board of Estimate to award the referenced bid to the lowest responsible qualified bidder, NUCO Painting Corp of Islandia, New York in the amount of \$1,114,500.00. This includes base bid in the amount of \$1,094,500, plus the Alternate bid to add Cathodic Protection in the amount of \$20,000.00.

Publicly advertised bids were received and opened during Board of Estimates meeting on 3/2/2023, with total of three bids received. Bids Tabulation sheet is enclosed.

Enclosed also is the project consultant CPL's letter recommending the award.

**Project Funding Background:** This project consists of three separate projects:

1. Highland Ave Tank Repainting and Rehab, subject of this memo.
2. Mountain Ave Tank Replacement.
3. High Barney Tank Replacement.

While the projects were authorized to proceed by the City, we applied and were awarded NYSEFC grant in the amount of \$2.965 million, and \$2.335 million in low interest loan. Only the balance for the funds needed from all three tank projects will be funded directly by the City. The Cost estimate for the remaining two Tanks is \$4.9 million plus Engineering, land purchase and other incidentals. Very soon we will be getting the bid prices for the Mountain Ave and High Barney Tanks, at which time we will have exact cost to fund.

He will also work with the Mayor and City Treasurer to finalize all funding for the Three Water Storage Tanks projects.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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5. Leonora Liz is requesting from the Board of Estimate to approve the attached revised Investment policy to include NYCLASS and remove financial institutions the City no longer uses under section 65.7 designation of depositories.

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues the above action was approved.

AYES	NAYS
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6. Leonora Liz is requesting from the Board of Estimate to approve the switch from Trustmark to Loomis as the plan administrator for the City sponsored health insurance plan. Loomis pricing is slightly less for a total of \$38.65 per enrollee per month. Also, the city will be able to offer FSA (to all eligible City Employee for a cost of \$5 per enrollee per month. The City will still see a cost savings on the tax end.

An FSA allows employers that offer this benefit to save the combined Medicare and Social Security tax rate of 7.65% on the value of FSA employee contributions. The employees can save between 15% to 40% on taxes when electing to contribute to an FSA. depends on their tax bracket

Therefore, also requesting the authorization for the mayor to sign new contract agreement.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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7. Leonora Liz is requesting from the Board of Estimate the approval of the 2022 Year-End budget adjustment/transfer due to overdrafts. See attachment for further details.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

MOTION TO ADJOURN @ 4:13 pm

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
3	0

Respectfully submitted,

Leonora Liz  
Secretary