

**Board of Estimate and Apportionment Meeting  
Agenda**

Date: April 13, 2023

**Time: 4:00 PM**

Common Council Chambers

Virtual Attendance

1. The Bid for Street Material and Patch Material is now closed at 4pm
  
2. The Recreation & Parks Department is requesting authorization for the Treasurer to transfer the remainder of the money in the Reservoir Restroom Capital Project H.0764.900 to a new Capital Project line allowing them to put a much-needed permanent restroom in the back of Davidge Park near shelters 1 & 2.

<b>FROM</b>	<b>AMOUNT</b>	<b>TO</b>
H.0764.900 Reservoir Restroom General Expense	\$35,133.59	H.0764.01 Parks and Rec- Davidge Park Restrooms

As per the Deputy Commissioner of the Parks Department, the estimated cost to install a new bathroom would be \$29,435.

- \$10,500.00 – Electric Work
- \$7,835.00 – 10X 20 Shed
- \$5,500.00 – Plumbing Work
- \$600.00 – Item 4
- \$5,000.00 – Material & Supplies

3. Maria Bruni is requesting authorization to accept the proposal from BFJ Planning and for the Mayor to sign and agree to the work proposed by BFJ regarding the preparation of a Master Plan for the Middletown Transportation Center site and vicinity.

Also, requesting authorization to utilize \$55,000.00 of ARPA funds to pay BFJ for their work as presented in the proposal.

<b>FROM</b>	<b>AMOUNT</b>	<b>TO</b>
A.4785 ARPA	\$55,000	H.0996.900 INFILL DEVELOPMENT PROJECT

4. Richard McCormack that the Board of Estimate accepts a donation of \$50 from DeStefano's Olde Erie Brewpub & Grille, LLC for the City's Annual Clean-Up Day and

authorize the Treasurer to deposit the funds to line A.2705.01 City Wide Pride -Gift and Donations.

5. Richard McCormack is requesting approval of the CivilPlus Website proposal and authorization for the Mayor to sign it. The proposal is to implement a new website for the City of Middletown, Police Department and BID District.

In addition, he is requesting to authorize the Treasurer to transfer of \$37,500 to cover the cost of the new City Website implementation (Migration+ 1<sup>st</sup> Year Annual).

<b>FROM</b>	<b>AMOUNT</b>	<b>TO</b>
A.4785	\$37,500	A.1010.400
ARPA		Common Council Clerk – Contractual Services

Costs for migrating the BID site will be paid for through the Business Improvement District budget to the City.

Moving forward the annual maintenance fee for the website will be covered through normal budgetary appropriations through the City Clerk’s Office and through a contribution from the BID Office. CivicPlus places their annual increase at 5%.

6. Request from the Board of Estimate the approval of the Memorandum of Agreement (MOA) between the **Middletown Civil Service Association (CSEA)** and the City of Middletown, effective January 1, 2022 through December 31, 2026
7. The Common Council previously approved a request to accept \$17,000 in funding from the Orange County Youth Bureau on April 4, 2023 resolution #67-23.

The Police Department has been notified that a portion of the funding, specifically for the 2 Too Good Programs are being increased to \$7,000 from the \$5,000 we requested to be received. Chief Ewanciw is requesting from the Board of Estimate to accept the additional \$4,000 in an amended resolution for a total of \$21,000.

- 3120.501 Youth Leadership Academy \$7,000
- 3120.468 Too Good Programs- Youth Police Academy \$7,000
- A.3120.468 Too Good Programs- Youth Community Outreach \$7,000

